# **TOURIST / VISIT FRIENDS or DISTANT RELATIVES**

~ Purpose of going to Japan is on package tour / exhibition visit friends / distant relatives (cousins or further relatives) ~

(In case the applicant is applying together with another individual who has a relative in Japan (up to the third degree of relationship), follow the requirements for "visiting relative".)

as of July 2007

#### **REQUIREMENTS**

All documents must be original unless otherwise stated.

- 1. Philippine Passport
  - Broken lamination of the photo part is not accepted. Must have signature and have at least two (2) blank pages.
- 2. Visa Application Form
- 3. Photo
  - Specs: 4.5cm x 4.5cm with white background
  - Photo must be pasted on the application form.
- 4. NSO Birth Certificate of applicant
- 5. NSO Marriage Contract (if the applicant is married)

(4 and 5 must be from NSO Main Office/Serbilis Outlet Center (Nationwide) issued within one (1) year.) In case of non-record, you must submit certificate of non-record together with the one from Local Civil Registrar.)

### **EXEMPTION OF BIRTH CERTIFICATES & MARRIAGE CONTRACT**

If the applicant is has his/her passport (old or valid) with a used Japanese visa

- 6. Daily Schedule in Japan (TAIZAI NITTEIHYO )
- 7. (if visiting friend) Documents or photos etc. to prove relationship
- 8. <u>Invitation Letter</u> from Guarantor in Japan
  - (Must have handwritten signature) (not applicable if package tour)
- 9. Bank Certificate
- 10. Income Tax Return (Form 2316) original and photocopy
  - [9. and 10. are only applicable if he/her or his/her supporter has deposit in bank or income tax return]

### Exemption of 9, 10

If the applicant is eligible for Multiple Entry

11. Residence Certificate (JUMINHYO)

[11. is only applicable if Guarantor is a Japanese ]

12. Foreign Registration Certificate from City Hall

[ 12. is only applicable if Guarantor is not a Japanese . ] << If Guarantor in Japan Shoulders Any Part of Travel / Living Expenses >>

- 1-A. Guarantee Letter (MIMOTO HOSHOSHO)
  - Format also available at the Embassy website, entrance of the Embassy or accredited ageny.
- 1-B Income Certificate (from City Hall) (SHOTOKU SHOMEISHO) from City Hall, Tax return certificate (NOUZEISHOMEISHO: form2) from Tax office, KAKUTEISHINKOKUSHO HIKAE or Bank Certificate (YOKIN ZANDAKA SHOMEISHO)
  - "Gensen-Choshu-Hyo" is not accepted.

Please note: It is applicant's responsibility to ensure that he/she meet the requirements for the grant of a visa. Submission of any supporting documents not listed above is encouraged (e.g. applicant's economic or social ties with the Philippines, urgent reasons for visit: medical certificate, wedding invitation).

Submission of requirements does not guarantee issuance of visa. Validity of Documents is three (3) month from the date of issue (unless otherwise stated).

### **ADDITIONAL DOCUMENTS**

If Birth Certificate from NSO is unreadable, or

If there is no record in NSO, (in addition to "Certificate of Non-Record" from NSO Headquarter)

SUBMIT: Birth certificate from Local Civil Registrar

If Birth Certificate (NSO) is "Late Registration"

# **Baptismal Certificate**

School Record (From 137)

School Yearbook (If applicable)

Please indicate complete address and landline number (if applicable)

of the church in the baptismal certificate, and of the school in school record.

### NOTICE

Applicants are given three (3) months to submit additional requirements. Otherwise application will be terminated.

Documents submitted for application will not be returned.

When visa is not granted, the reasons of denial will not be disclosed. Applicants may apply again after six (6) month with the same purpose, <u>unless</u> there are emergency / humanitarian reasons or application for different purpose.

(7 working days)

Personal Appearance